

PAST PARTICIPANTS:

"A great learning experience. The facilitator was extremely competent and knowledgeable... very engaging with such a diverse mix of participants...a great networking experience."

Alzheimers Australia SA

"It was a very practical way to learn...having the opportunity to practice from start to finish and address the issues along the way was a very valuable experience."

Macarthur DGP

AER Workshops

- Writing grant applications & reports
- Management techniques

The Alcohol Education & Rehabilitation Foundation (AER) will continue to run its highly successful workshops in 2010. AER is committed to supporting grantees and stakeholders to enhance the capacity of the Alcohol & Other Drugs and Social Sectors.

Over the past four years, AER has offered workshops on grant application and report writing, financial management and corporate governance. In 2009 AER delivered project management workshops around Australia, benefiting community based organisations with limited access to professional development opportunities.

The 2010 AER workshops will focus on an overview of the grant application and report writing process. Modules include writing successful applications, governance, financial management, strategic planning, evaluation techniques and an introduction to practical costing.



- Canberra - March 3 & 4
- Hobart - March - 17 & 18
- Melbourne - April 21 & 22
- Adelaide - May 5 & 6
- Sydney - May 19 & 20
- Perth - June 9 & 10
- Brisbane - June 30 & July 1
- Alice Springs - July 21 & 22

Participants will develop a complete grant application based on best-practice NGO governance, financial and risk management, customer service and resource allocation.

The facilitator Don McFeat, brings a wealth of knowledge from both the Government and NGO Sectors. Many organisations will remember Don's work conducting our recent series of workshops. Don has years of experience in developing successful grant applications, managing grants and preparing reports across many sectors and in Government and the private sector.

The cost of the workshops are \$500.00, which will cover the facilitator's fee and contribute to the venue hire.

If you or a colleague would like to attend a workshop this year, please send the full name and contact details to Ms Linus Nesbitt via email: linus.nesbitt@aerf.com.au