[Insert organisation name/logo]

# EVALUATION FRAMEWORK

## TITLE [insert name of project]

## 1. BACKGROUND

**[Insert background information including project rationale, funding source, overall timeframe and main aim/s]**

## 2. PROGRAM GOALS AND OBJECTIVES

**[Insert the goals and objectives of the program/project]**

## 3. PURPOSE OF THE EVALUATION

**[Insert an overview of the purposes of the evaluation of the program]**

## 4. PARAMETERS OF THE EVALUATION

**[Insert an overview of the parameters or scope of the evaluation. Be clear as to the limitations of the evaluation of the program]**

## 5. EVALUATION DESIGN

### 5.1 Program logic outcomes

|  |  |
| --- | --- |
| Problem Definition |  |
| Inputs |  |
| Activities |  |
| Outputs |  |
| Outcomes |  |

### 5.2 Evaluation questions

**[Insert the key evaluation questions to be addressed]**

### 5.2 Evaluation components

**[Insert the key evaluation components to be addressed]**

## 6. COMMUNICATION OF FINDINGS

**[Insert an overview of how the evaluation findings will be communicated to key stakeholders and participants]**

## 7. EVALUATION TIMEFRAME

|  |  |
| --- | --- |
| ***Description*** | ***Date*** |
| **[insert activity/milestone]** |  |
|  |  |
|  |  |
|  |  |

***🖌Note\****

*This checklist is adapted from the Agency of Clinical Innovation, NSW Ministry of Health, 2015, Evaluation Framework.*

*\*Please delete note before finalising this document.*