

NADAbase FAQ: Reporting

Q: How often does NADA report data to funders?

A: NADA submits data reports to State, PHN and Commonwealth funders:

- **State-funded services:** NSW Health receives monthly MDS extracts of open and closed episodes every 21st of the month for the month prior
- **PHN funded services:** PHNs receive NMDS + COMS extracts closed episodes, plus a data report, every quarter (Jan-Mar, Apr-Jun, Jul-Sept, Oct-Dec)
- **Commonwealth funded services:** DoH receives annual NMDS extracts of closed episodes in October/November for the financial year prior
- Separate reports are submitted for Methamphetamine, Youth and Continuing Coordinated Care-funded services every 6 months (Jan-Jun, Jul-Dec)

Q: Are COMS and screeners required for reporting?

A: For some funding contracts, the collection of client outcome measures is required. However for the most part, COMS and screeners are not mandatory. NADA advocates for the inclusion of the tools to be a standard part of practice. Not only to enhance client care, but also increase the evidence base of clients experiencing these issues.

Q: Our data entry or importing into NADAbase is late, what do we do?

A: Sometimes delays happen! If you keep finding that data entry or importing for your service is delayed, we suggest aiming to submit your data to NADAbase early in the month to allow for delays. In some cases, contacting your funder may be a good idea to negotiate a realistic timeframe for data submission. You can also email the NADAbase support address (NADAbasesupport@nada.org.au) to let us know about any delays with your data. The NADAbase team (details next page) are also available to help if you need more specific advice.

Q: Oh no, there's an issue with our service's NADAbase data! What do we do?

A. First things first – don't panic! Take a breath, and if you aren't sure exactly what the cause of the issue is, jot down a few notes. If you find you or your team can fix the issue, great! The [NADAbase tutorials](#) are a great resource for this. If you need extra support or help from NADA to address the problem, email the NADAbase support address (NADAbasesupport@nada.org.au) or call or email the NADAbase team (details next page).

Useful resources

Introduction to the NADAbase interface

<https://nadatata.github.io/Dashboard/>

NADAbase Reports tutorial

<http://tutorial.nada.org.au/nadabase-reports/>

Current NADAbase data dictionary

<https://www.nada.org.au/wp-content/uploads/2019/03/NADAbase-Data-Dictionary-march-2019.pdf>

The NADAbase team



Dr Rosemaree Miller

Research and Data Management Officer

- Data reporting
 - Data analysis
 - Research
 - Member support
-



Tata de Jesus

Senior Project Officer

- Data reporting
 - Importer management
 - Learning and development
 - Member support
-



Dr Suzie Hudson

Clinical Director

- Advocacy/policy changes
- Key NADAbase contact for AIHW, DoH, MoH and PHNs
- Member support

Queries, requests and/or feedback can be sent to nadabasesupport@nada.org.au.
This is checked daily by the NADAbase team.