## Risk Management Plan

[What issues/risks could delay or adversely affect the project and/or organisation? Use the table below to identify key issues/risks and issue/risk mitigation strategies. Add/delete rows as required.

Risk is determined by assessing:

* Likelihood of the risk occurring (i.e. Improbable, Probable though negotiable, Probable)
* Impact of the risk occurring (i.e. Minor, Moderate, Major)
* Overall risk rating (i.e. Low, Medium, High)

For guidance, refer to Risk Management Policy and Procedure.

|  |  |  |  |
| --- | --- | --- | --- |
| Risk description | Potential source / cause | Risk level | Risk mitigation strategies |
| Example: |  |  |  |
| Training receives poor feedback | Training doesn’t meet participants needs/ expectations | Likelihood: Improbable    Impact: Minor  Rating: Low | Pilot training and review and incorporate feedback as required  Implement routine evaluation survey and review and incorporate feedback as required  Promote and implement Member Feedback Policy as required |