## Risk Management Plan

[What issues/risks could delay or adversely affect the project and/or organisation? Use the table below to identify key issues/risks and issue/risk mitigation strategies. Add/delete rows as required.

Risk is determined by assessing:

* Likelihood of the risk occurring (i.e. Improbable, Probable though negotiable, Probable)
* Impact of the risk occurring (i.e. Minor, Moderate, Major)
* Overall risk rating (i.e. Low, Medium, High)

For guidance, refer to Risk Management Policy and Procedure.

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| --- | --- | --- | --- |
| Risk description | Potential source / cause | Risk level | Risk mitigation strategies |
| Example: |  |  |  |
| Training receives poor feedback | Training doesn’t meet participants needs/ expectations  | Likelihood: Improbable  Impact: MinorRating: Low | Pilot training and review and incorporate feedback as requiredImplement routine evaluation survey and review and incorporate feedback as requiredPromote and implement Member Feedback Policy as required |