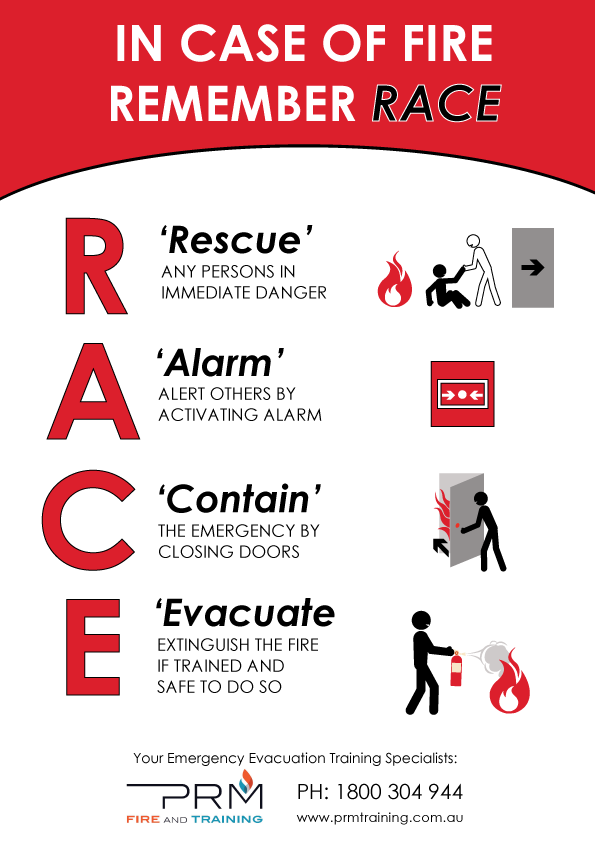
[Insert organisation name/logo]

**[Insert organisation address]**

# EMERGENCY RESPONSE PLAN



**EMERGENCY EVACUATION**

**Emergency assembly area:**

**[Insert exact location of assembly area for e.g. corner of Hill and Sullivan Street]**

**[Insert assembly area map/photograph]**

**[Complete and identify the 2 items in the red boxes]**

Emergency assembly area

[Insert organisation/office location point]

**Here is an example of an Emergency Response Plan Poster**

